



# STATE OF SOUTH CAROLINA DEPARTMENT OF EDUCATION

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## MEMORANDUM

TO: School District Transportation Supervisors  
School District Business Officials  
SCDE County Supervisors

FROM: Dennis Meyers, Program Manager  
District Services, Office of Transportation

DATE: July 09, 2014

SUBJECT: FY 2014-2015 Hazardous Transportation

The State General Assembly did not appropriate any state funds to pay for route miles cost and driver wages cost associated with providing Hazardous Condition Transportation for school year 2014-2015. School districts that decide to provide Hazardous Condition Transportation service to students will do so at 100% school district expense. Although no state funding is provided, school districts must submit Hazardous Condition Transportation Request as part of the Annual Route Plan, thus committing to make payment for every hazardous route mile and stop.

To assist school districts in formulating a procedure for determining a potential hazardous transportation situation, the State Board of Education has adopted the following policies and procedures to carry out the requirements set forth in state laws and regulations.

### **CRITERIA TO BE CONSIDERED IN DETERMINING HAZARDOUS WALKING CONDITIONS**

Realizing that walking conditions must be defined by degree, and that accidents can and do happen in areas even where cross guards are stationed, the following statement defining hazardous conditions has been adopted.

A hazardous walking condition varies first with the age and maturity of the person involved. A condition may be hazardous to a kindergarten or immature student, whereas the same condition would be less hazardous to a mature high school student. There are hazardous conditions for anyone walking in certain areas; therefore, the following specific criteria have been developed and should be considered.

A. Students crossing intersections

1. Age of children
2. Lanes of traffic
3. One-way or two-way traffic
4. Availability of traffic control devices
5. Amount of traffic
6. Posted speed (actual)

B. Students walking along roads or streets

1. Age of children
2. Sidewalks, condition of shoulders (narrow, ditches, etc.), bridges
3. Railroad tracks and curving of hill road
4. Amount of traffic
5. Posted speed (actual)

**PROCEDURES SCHOOL DISTRICTS ARE TO USE TO IDENTIFY HAZARDOUS  
TRANSPORTATION SERVICES BEING DELIVERED**

School districts providing transportation to students identified as residing in hazardous areas shall:

1. Using the identified specific criteria, determine the route areas the district wishes to designate as hazardous.
2. Complete the Application for Hazardous Transportation, SCDE Form No. 44-016-02 (R-61), for each designated area. (Form to be supplied by the SCDE's Office of Transportation.)
3. Assign each R-61 a priority number beginning with the number one as the most hazardous.
4. Forward the completed Form No. SCDE 44-016-02 (R-61) to the County Supervisor of Transportation for review and approval.
5. Upon approval and invoicing by the SCDE County Supervisor, the school district must submit payment for the hazardous route miles and stops to the SCDE. (See next section.)

**HAZARDOUS TRANSPORTATION COST RATES**

1. The district will incur a charge for every hazardous route mile at a rate of \$1.51 per mile **plus or minus the fuel adjustment rate** at the time the service is delivered.
2. A district's Application for Hazardous Transportation is to be submitted for approval to the SCDE Bus Shop County Supervisor along with a check payable to the SCDE covering all the miles/maintenance cost at the rate of \$1.51 per mile **plus or minus the fuel adjustment rate** at the time the service is delivered. (August 1<sup>st</sup> – October 31,<sup>st</sup> 2014 quarterly total rate per mile will be \$1.86) Driver Salary cost applicable to delivering the service is calculated at a rate of \$.14 per minute.

3. Cost for “Space Available” stops to pick up students within a mile and a half and stops less than two tenths of a mile apart will be calculated at a rate of \$.28 per stop **plus or minus the fuel adjustment rate for maintenance** and \$.14 per stop for driver salary cost.

A blank copy of the Application Form, which is to be submitted for each route with a hazardous area(s), is attached. Additional copies of the form are available from the County Supervisor of Transportation serving your district. Please contact the County Supervisor for any additional forms that you may need or for any additional information concerning the program.

I want to again emphasize the importance of submitting your Hazardous Condition Request as soon as possible to the County Supervisor. Your attention is also directed to the fact that all Hazardous Conditions Requests with the correct information from your district must be included in your route plan submitted by October 15, 2014.